



Anaerobic Digestion and Biogas Association

Decarbonising the electricity and gas grid

September 2011

ADBA - Terms and Conditions of Membership

(in addition to those contained in the Articles of Association)

1. ADBA's membership year runs from 1 October to 30 September and membership fees are payable annually in advance.
2. Membership of ADBA is automatically renewed every year unless members contact ADBA directly in writing before the 15th September confirming that they wish to cancel their membership. Any members who contact ADBA after this date will be liable for the full annual membership fee for the new membership year.
3. Once an application form is received from a new member, such member has the right during the fifteen day period from submission of the membership application form to cancel their membership application and receive a full refund. Thereafter the applicant is liable to pay the full annual membership fee and any fees already paid are non-refundable.
4. The banding selected must be based on the member company's annual turnover at the time of joining the Association or at the time of renewal, whichever is the later. If the company's turnover is subsequently found to be higher than stated then the Association reserves the right to invoice the company for the difference.
5. All membership fees and other amounts owed to ADBA are payable in pounds sterling only.
6. Payment of membership fees not received within 30 days of becoming due may result in membership being considered lapsed and all services being suspended pending receipt of payment. However, liability to pay membership fees will not lapse and interest will accrue at 2% above NatWest's base rate.
7. Companies are only eligible to receive membership discounts for events if they are members both at the time of booking and on the day/s the event is being held. ADBA reserves the right to refuse entry and/or invoice for any outstanding fees to companies who do not meet these criteria.

The Anaerobic Digestion and Biogas Association Limited
Canterbury Court, Kennington Park Business Centre
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Tel: 0844 292 0874
Company No: 07015240
Registered in England and Wales

8. Membership of ADBA covers all employees of the member company named on the application form only. Parent, subsidiary or related companies will need to join in their own right if employees of those companies wish to receive member benefits.
9. Only members who have paid their membership fees for the new membership year by the 14th October are eligible for a free listing or to advertise in the published Annual ADBA Members' Directory.
10. By completing a member directory form for the published Annual ADBA Members' Directory companies are automatically agreeing to become members of the Association for that stated membership year.
11. Company listings will be made live on ADBA's online directory once ADBA has received a member's completed website directory form and payment of membership fees.
12. It is members' responsibility to provide their company information for the directory. ADBA is under no obligation to chase members to provide this.
13. ADBA has no liability for advice provided through us by members or recommended third parties.
14. Terms and conditions of membership, in addition to those contained in ADBA's Articles of Association, may be revised from time to time and will be notified to members in writing.
15. Membership fees are revised annually and will be notified to members in writing.
16. Once a member has cancelled its membership or otherwise ceases to become a member, all references made to ADBA and any items which remain ADBA intellectual property (e.g. logos) must be removed from company literature, stationery and company websites as soon as possible but in any event no later than 90 days
17. Any actions or behaviour by Members which brings ADBA into disrepute may result in termination of membership at the discretion of ADBA.

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